## SHAOHANNAH'S HOPE, Inc.

## PERSONNEL POLICY AND PROCEDURES

As of June 2009

## Shaohannah's Hope, Inc. d/b/a Show Hope

## **Privacy Policy**

Show Hope operates under strict privacy principles:

- The only information Show Hope obtains about individual visitors to its Website is information supplied voluntarily by visitors.
- In cases when Show Hope may need personal information to provide visitors with services tailored
  especially for them, or to inform them about new features or services, visitors are asked explicitly for
  that information.
- No identifiable information provided by constituents (i.e. name, email or home address) will be disclosed to anyone outside of Show Hope, unless agreed upon otherwise by constituent.
- Show Hope employs strict security measures to safeguard online transactions: personal information is stored in a secured database and always sent via an encrypted channel.
- Users may unsubscribe to any of our electronic email at any time by following the instructions contained within the email.
- Show Hope maintains a strict "no-spam" policy. Your information, including your email address, will not be sold to any third party.
- By using our Web site, you consent only to the collection and use of information by Show Hope as specified above.
- If we change our privacy policy, we will post those changes on this page so that you are always aware of any changes in our privacy policy.